

Our Ref: 86/S2/V2

Enquiries: J Miller

## **CIRCULAR TO DEPARTMENTS AND AUTHORITYS NO.2 OF 1987**

### **STANDARDISATION OF RENTS - REFUSAL TO PAY RENT INCREASES**

Advice has been received from various Departments and Authorities that some employees are refusing to sign procuracy orders to enable employers to deduct increased rents for GEHA and Departmental Accommodation.

In these circumstances it is recommended that the following procedures be implemented to recover unpaid rent.

1. The Department or Authority advise the tenant that he/she is in arrears and that legal action will be instituted to recover the arrears.
2. Should the tenant not reply, or on receipt of written advice from the tenant that the increase will not be paid, the Department or Authority should instruct the Crown Law Department to take any legal action necessary to recover the arrears. This would involve an Order of the Court which would enable the employer to recover the arrears of rent by pay deductions, without the need for the employee's authorisation.

Your cooperation is sought in implementing the above procedures as soon as possible.

R N GEORGE

DIRECTOR  
REPRESENTATION AND ADVISORY SERVICES  
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